

**MINUTES**  
**CITY COUNCIL OF THE CITY OF UNIVERSAL CITY, TEXAS**  
Regular Meeting, Tuesday, July 7, 2020

1. CALL TO ORDER: Mayor John Williams at 6:30 p.m.
2. QUORUM CHECK: Kristin Mueller, City Clerk

**Present:**

Mayor John Williams  
Mayor Pro Tem Richard Neville  
Councilmember Bear Goolsby  
Councilmember Tom Maxwell  
Councilmember Paul Najarian  
Councilmember William Shelby  
Councilmember Beverly Volle

**Present:**

Kim Turner, City Manager  
Matthew Longoria, City Attorney  
Pat Collins, Finance Director  
Randy Luensmann, Public Works Director  
Kristin Mueller, City Clerk

Mayor Williams noted a quorum was present.

3. INVOCATION: Councilmember Shelby gave the invocation.
4. PLEDGE OF ALLEGIANCE TO THE U.S. AND TEXAS FLAG: Led by Mayor Williams.
5. VOTE TO CONSIDER THE EXCUSE OF ABSENT MAYOR/COUNCILMEMBERS:  
  
No action was necessary; all members were present.
6. AWARDS/PROCLAMATION/INTRODUCTION OF GUESTS: None.
7. MINUTES OF THE PREVIOUS CITY COUNCIL MEETING:

Councilmember Goolsby moved to approve the minutes for the Tuesday, June 16, 2020 City Council Regular Meeting and the Tuesday, June 30, 2020 Special Meeting. Mayor Pro Tem Neville seconded the motion.

**Vote: Yeas: Goolsby, Neville, Maxwell, Najarian, Shelby, Volle**  
**Nays: None**

**Motion to approve carried.**

8. CITIZENS TO BE HEARD: None.
9. NEW BUSINESS:

**A. Consider Bid Acceptance for the Olympia Hills Course Hole #7 Drainage Improvements.**

Public Works Director Randy Luensmann stated that there were 7 responsive bidders for the Olympia Hills Course Hole #7 Drainage Improvement project. TriHydro, the engineering firm for

the project, vetted the top bidder and called several of the past project sites for references. After reviewing all bids, City staff recommends awarding the project to the lowest bidder, SB Contractors LLC, for \$361,019.27.

Councilmember Goolsby mentioned that SB Contractors LLC's bid was much lower than the other bids. Mr. Luensmann said that SB Contractors has done many projects for TxDot that involve gabion baskets and that the company is confident in their bid.

Councilmember Shelby moved to accept the bid from SB Contractors LLC in the amount of \$361,019.27 for the Olympia Hills Course Hole #7 Drainage Improvements. Councilmember Najarian seconded the motion.

**Vote: Yeas: Shelby, Najarian, Neville, Goolsby, Maxwell, Volle  
Nays: None**

**Motion to approve carried.**

- B. Consider Resolution 905: A Resolution authorizing the Mayor to enter into a CARES Act 2020 Interlocal Agreement with the County of Bexar to provide digital devices and subscriptions to the Universal City Library System to assist with telework and distance learning due to the COVID-19 pandemic.**

City Manager Kim Turner stated that the Universal City Public Library would like to enter into an Interlocal Agreement with Bexar County that would provide the City's library with 100 hot spots which library card holders could check out for a 3-week period. The County will pay the monthly fee for each hot spot to be activated for a period of one year. At the end of the one-year contract, the City can decide to take over the Sprint contract or return the hotspots to Sprint.

Councilmember Shelby moved to approve Resolution 905. Councilmember Goolsby seconded the motion.

**Vote: Yeas: Shelby, Goolsby, Neville, Maxwell, Najarian, Volle  
Nays: None**

**Motion to approve carried.**

- C. Consider Resolution 906: A Resolution of the City of Universal City City Council, approving a program, including grants of public money up to \$200,000.00 total, to be used for household stabilization located within the City of Universal City in response to the statewide disaster declaration and to be administered by local non-profit entities; and providing for an immediate effective date.**

Mrs. Turner explained that Resolution 906 provides for the creation of the Household Stabilization Program and the performance agreement that the City will have with Randolph Area Citizens Assistance Program (RACAP) and Greater Randolph Area Service Program (GRASP). Because Bexar County has not issued the guidelines that cities must follow in order to be reimbursed by the CARES Act funds, she asked that City Council approve the Resolution with the

liberty that changes may be made to the interlocal agreement to meet the criteria issued by Bexar County.

Mayor Pro Tem Neville moved to approve Resolution 906. Councilmember Maxwell seconded the motion.

**Vote: Yeas: Neville, Maxwell, Goolsby, Najarian, Shelby, Volle  
Nays: None**

**Motion to approve carried.**

**CITY MANAGER COMMENTS:**

Mrs. Turner:

1. Announced that the presentation of the Aviation District Revitalization Plan will be on August 13<sup>th</sup> at 6 p.m.;
2. Stated that City staff have been using this time to review equipment contracts and renegotiate many of them to save on costs;
3. Informed City Council that the SMART meter portal allowing residents to track their own water usage will go live in October or November of 2020;
4. Shared that on July 10<sup>th</sup> New Life Church will be a Drive-Thru COVID-19 testing location. She thanked the Fire Department for coordinating the event with Bexar County;
5. Mentioned that the old basketball court and pool at Meadow Oaks park is in the process of being demolished;
6. Said that 158 businesses in Universal City received a Paycheck Protection Program loan for \$150,000 or less and reminded everyone to shop local; and
7. Advised that the amount of past due water accounts have decreased since April.

**11. COUNCILMEMBER COMMENTS:**

Councilmember Shelby made no comments.

Councilmember Najarian made no comments.

Councilmember Goolsby mentioned that he would like to see any unused CARES Act funding that was allocated to Universal City go in the Household Stabilization fund.

Councilmember Maxwell stated that based on his conversations several small businesses in Universal City many of them are struggling to remain open and may have to close.

Councilmember Volle stated that she was excited to hear about the Household Stabilization program and has noticed that Bexar County does not say much about it. Also, she mentioned that Village Locksmith is doing a lot of business right now.

Mayor Pro Tem Neville made no comments.

**12. MAYORAL COMMENTS:**

Mayor Williams:

1. Shared that Carol Smoot, wife of the late Leon Smoot, sent a Thank You card to City Council for the nice flower that was sent to her;
2. Reminded everyone that Early Voting last until Friday;
3. Acknowledged that there will be another Special Meeting to vote on the proposed tax rate on Tuesday, July 28, 2020; and
4. Mentioned that there will be an agenda item at the next meeting related to the demolition of the vacant properties on Lindberg.

**13. ADJOURNMENT:** Mayor Williams adjourned the meeting at 7:04p.m.

ATTEST:

\_\_\_\_\_  
John Williams, Mayor

\_\_\_\_\_  
Kristin Mueller, City Clerk