

**CITY OF UNIVERSAL CITY
2150 UNIVERSAL CITY BLVD
UNIVERSAL CITY, TX 78148 (210) 659-0333**

**TEMPORARY FOOD/BEVERAGE ESTABLISHMENT
PERMIT APPLICATION**

Name of Event: _____

Event Sponsor/Coordinator: _____

Address of Event: _____

- Food booth will be: indoor outdoor.

Date/s of Event: _____ Number of Booths: _____

Start and End Times of Event: _____

List Foods/Drinks to be Prepared/Served/Sold:

Location of food preparation kitchen, if not onsite (Must be a licensed facility, not a residence.
Supply a letter from licensed kitchen permitting use of facility):

Food Source (present proof of purchase/receipts at time of inspection):

Event Contact Person and Phone Number: _____

Contact Person's Address: _____

Name and Phone Number of Onsite Contact Person, if different from above:

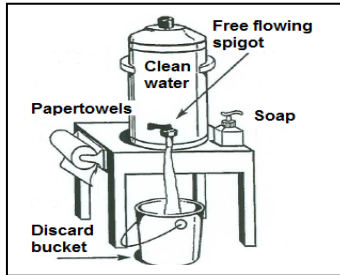
I received a copy of the Temporary Event Checklist and agree to comply with the requirements listed.

Signature of Applicant

Self-Inspection Checklist for Temporary Food Booth

PRE- OPENING REQUIREMENTS: Mark (✓) all applicable items **BEFORE** any food preparation begins

- Valid Temporary Event Permit and completed Self-Inspection Checklist posted in booth
- At least one Certified Food Handler (or Manager) present throughout the event
- Booth with overhead protection
- Booth with impervious floor (cardboard or carpet are NOT acceptable floor covering)
- Approved and adequate supply of potable water available throughout time of operation (commercially purchased bottled water or municipal water)
- Accessible hand wash station* is set up and ready-to-use inside the booth



- o Approved water source from a container with a spigot that can lock in the open position
- o Hand soap
- o Paper towels
- o Discard bucket

- Utensil wash station is set up and ready-to-use inside the booth
 - o Three (3) containers large enough to hold the largest piece of equipment or utensil



- Adequate equipment provided to hold ALL:
 - o Cold foods at or below 41F (cooler, ice in chest)
 - o Hot foods at or above 135F (crockpot, roaster, steamtable, warmer)
- Foods/Ingredients from an approved source – NO FOODS/INGREDIENTS PREPARED (including slicing, chopping, packaging) IN A PRIVATE HOME. Be ready to provide food receipts/invoices.

FOOD BOOTH STRUCTURE & OPERATIONS

- Booth large enough to accommodate all food and equipment (no food preparation is allowed outside booth)
- BBQ pits and deep fryers may be placed outside booth, but all cooked foods must be taken back inside booth.
- All foods stored inside the structure.
- Breather shields/sneeze guards/lids for foods/condiments stored in customer self-service containers.
- All food contact surfaces must be kept clean and in good repair.
- All foods and utensils/single service items off the floor.
- Properly dispose of wastewater and trash.
- Live animals not allowed in booth or cooking areas.
- Children under age of 14 not permitted to work or be in the booth.

FOOD HANDLING

- Wash hands before handling food and between tasks.
- Calibrated probe-type thermometer provided to monitor cooking and holding temperatures.
- Frozen foods thawed in cooler or under cold running water.
- Potentially hazardous foods NOT left out at ambient temperatures for more than 4 hours.
- If shell oysters are used, keep oyster tags for 90 days.

EMPLOYEE HABITS

- Employees have no open sores or not affected with communicable disease.
- Food handlers are wearing clean clothing and hair restraint/s.
- Food handlers with false nails or nail polish should wear gloves.
- No eating, drinking, smoking inside booth or BBQ/deep fryer area.

Today's Date: _____ Name and Signature of Booth Operator: _____ Approved to operate by: _____

* A food booth selling/serving ONLY packaged foods may use chemically treated towelette wipes in place of a hand station set up.