

CITY OF UNIVERSAL CITY
ANIMAL CARE & CONTROL ADVISORY COMMITTEE
Meeting Minutes, Wednesday, March 24, 2021

1. CALL TO ORDER: Sheila Perez at 1:35 PM
2. PRESENT: Sheila Perez, Animal Control Manager
Tobey Morrow, Animal Control Officer
Jacob Jenkins, Animal Control Officer
Dr. Butler, DVM, UC Animal Hospital
Judy Schindler, Homes for the Homeless
3. ABSENT: Aina Blake, Judy Schindler represented Homes for the Homeless
4. PREVIOUS MINUTES: Previous minutes for December 4, 2019 were approved by Sheila Perez.
5. MEMBER COMMENTS:
 6. Committee members discussed with Dr. Butler if low cost shot clinics could resume any time soon. Dr. Butler stated she would discuss with Dr. Gates to seek approval. Tobey Morrow and Sheila Perez asked Dr. Butler if Universal City Animal Hospital could not hold a shot clinic what were her feelings on asking another low-cost vaccination clinic to host at our location. Dr. Butler saw no issue, but she will speak to Dr. Gates and get back with us next week.
 7. Tobey asked Dr. Butler if the UC Animal Hospital is accepting new patients. Dr. Butler said yes. If the animal is adopted from the UC Animal Shelter, they will honor the \$10 coupon and will accept them as new patients.
 8. Tobey asked Dr. Butler to clarify the age at which to administer a Bordetella vaccine to a puppy. Dr. Butler stated at 8 weeks.
 9. Committee members discussed how many booster vaccinations to continue administering to our puppies and kittens after they are adopted from the shelter. Currently our shelter administers all 3 series of booster vaccines at no additional charge for all puppies and kittens. Usually, the puppies and kittens are adopted immediately, and the adopter brings the animal back for the 2nd and 3rd vaccines. However, the committee has decided to administer the booster vaccines due until the animal is adopted, spayed/neutered and then the responsibility for future booster vaccines will be that of the adopter. Shelter staff will counsel the adopters on the importance of their pets' vaccinations and inform them of the date the boosters will be due.
 10. Tobey asked Dr. Butler about blood draws for our cats that are tested for FELV/FIV. Originally the UC Animal Hospital staff performed the blood draws at no additional charge to HH. However, the hospital informed the shelter that HH would now incur an additional charge of \$5 per each blood draw for the test. Dr. Butler stated that this is incorrect. Dr. Butler already included the cost of the blood draw with the total charge of the test. Dr. Butler stated that she

will speak to the hospital staff, correct the misinformation, and have any charges for the FELV/FIV tests refunded to HH.

11. No questions arose concerning the December 2019 through January 2021 monthly reports.

12. The next advisory meeting is scheduled for Wednesday, June 2nd, 2021 at 1:30pm.

13. ADJOURNMENT: Meeting adjourned at approximately 2:35 pm.

Request for accommodations or interpretive services must be made five days prior to this meeting. Please contact our office at (210) 658-0700 if these services are needed.