

MINUTES
CITY COUNCIL OF THE CITY OF UNIVERSAL CITY, TEXAS
Regular Meeting, Tuesday, April 6, 2021

1. CALL TO ORDER: Mayor John Williams at 6:30 P.M.
2. QUORUM CHECK: Kristin Mueller, City Clerk

Present:

Mayor John Williams
Mayor Pro Tem Richard Neville
Councilmember Bear Goolsby
Councilmember Tom Maxwell
Councilmember Paul Najarian
Councilmember William Shelby
Councilmember Beverly Volle

Present:

Kim Turner, City Manager
Matthew Longoria, City Attorney
Jessica Moore, Incoming Finance Director
Kristin Mueller, City Clerk/Economic Dev Director

Mayor Williams noted a quorum was present.

3. INVOCATION: City Manager Kim Turner gave the invocation.
4. PLEDGE OF ALLEGIANCE TO THE U.S. AND TEXAS FLAG: Led by Mayor Williams.
5. VOTE TO CONSIDER THE EXCUSE OF ABSENT MAYOR/COUNCILMEMBERS:

No action was necessary; all members were present.

6. AWARDS/PROCLAMATION/INTRODUCTION OF GUESTS:

- Mayor Williams read a proclamation declaring April 2021 as the “*Month of the Military Child*” in Universal City.
- Mayor Williams introduced Boy Scout Troop 172 and announced that they were working to earn their Citizenship in the Community Merit Badge. He thanked the troop members in attendance for showing interest in their local government.

7. MINUTES OF THE PREVIOUS CITY COUNCIL MEETING:

Mayor Pro Tem Neville moved to approve the minutes of the Tuesday, March 16, 2021 City Council regular meeting, with corrections. Councilmember Shelby seconded the motion.

Vote: Yeas: Neville, Shelby, Goolsby, Maxwell, Najarian, Volle
Nays: None

Motion to approve carried.

8. CITIZENS TO BE HEARD:

- Bernard Rubal, 635 Balboa, mentioned that he asked for a “tagging/graffiti” category to be added to the City’s Fix It Form and it had not yet been added. Additionally, he requested that

City Council consider keeping a record of the City's agenda and minutes in the Universal City Library for citizens to have easy access.

9. BUSINESS:

- A. Consider Resolution 878-A-2021: A Resolution by the City of Universal City, Texas, ("City") regarding the application of CenterPoint Energy Resources Corp., South Texas Division, to increase rates under the Gas Reliability Infrastructure Program suspending the effective date of this rate application for forty-five days; authorizing the City to continue to participate in a coalition of cities known as the "Alliance of CenterPoint Municipalities;" determining that the meeting at which the Resolution was adopted complied with the Texas Open Meetings Act; making such other findings and provisions related to the subject; and declaring an effective date.**

City Manager Kim Turner explained that CenterPoint Energy submitted their annual Gas Reliability Infrastructure Program (GRIP) rate increase. The proposed increase would add an additional charge of \$2.33 per month for residential customers. The City's ability to review and effectuate a change in the rate increase is limited. This Resolution would allow the City to suspend CenterPoint's proposed effective date for 45 days and to join a coalition of cities known as the "Alliance of CenterPoint Municipalities", represented by the law firm of Herrera Law & Associates, PLLC, to review to application submitted by CenterPoint and submit a challenge to the Texas Railroad Commission if required.

Councilmember Najarian moved to approve Resolution 878-A-2021. Councilmember Goolsby seconded the motion.

**Vote: Yeas: Najarian, Goolsby, Neville, Maxwell, Shelby, Volle
Nays: None**

Motion to approve carried.

- B. Consider Resolution 895-E-2021: A Resolution to amend the Personnel Policies and Procedures Manual for the City of Universal City to establish a Fleet Fuel Card Policy; establish legislative findings; and set an effective date.**

Mrs. Turner clarified that the City has used Fuelman as the fleet fuel card for many years. However, there has not been a formal Fleet Fuel Card policy adopted. Once this policy is adopted, the City will work to transfer the Fleet Fuel cards from Fuelman to U.S. Bank and a program called Voyager. In doing so, the City can be added to the State of Texas buying contract, giving the City better rates and more buying power. She detailed that each City vehicle will be assigned a card and each driver assigned a pin number for the card that they would use. The card user would have to enter the mileage of the vehicle and their pin number before they could add fuel to the vehicle, making it easy to track who is buying fuel and when and to avoid excess or fraudulent purchases.

Councilmember Maxwell moved to approve Resolution 895-E-2021. Councilmember Shelby seconded the motion.

**Vote: Yeas: Maxwell, Shelby, Neville, Goolsby, Najarian, Volle
Nays: None**

Motion to approve carried.

- C. Discuss & Consider Ordinance 226-C-2021: An Ordinance amending a certain section of Chapter 3-3 –Business and Industry Regulations, Licenses and Permits of the City Code of Ordinances and Ordinance 226 to include the contractor registration/licensing requirements, providing severability, setting an effective date, and to amend the Universal City Codes accordingly. (1st Reading).**

City Manager Kim Turner stated that this ordinance would add Limited General Contractor as a contractor type and would allow contractors with narrowed and/or special qualifications to conduct work at one location or for a limited period of time in the City, to register without having to provide a surety bond or certificate of insurance. She gave the example of a self-contained spray booth installer. They only come to the City once every 3-5 years, do their very limited work, and then the City does not see them again for 3-5 years.

The ordinance also updates and clarifies the contractor registration submittal requirements and clarifies that a homeowner cannot pull a permit for mechanical, electrical, plumbing or irrigation work. Any other permit, a homeowner can pull the permit, but bears all the responsibility for the work.

Councilmember Shelby asked if this ordinance would open up a possibility for general contractors to abuse the Limited General Contractor status. Mrs. Turner said that the classification that each contractor applies for is staff guided and that the contractor would not be able to use that classification unless approved by City staff.

Councilmember Goolsby moved to approve Ordinance 226-C-2021. Mayor Pro Tem Neville seconded the motion.

**Vote: Yeas: Goolsby, Neville, Maxwell, Najarian, Shelby, Volle
Nays: None**

Motion to approve carried.

10. CITY MANAGER COMMENTS:

City Manager Kim Turner:

1. Announced that beginning May 1st the library will be open for public access for 40 hours per week. The days, times and safety procedures will be posted by the library staff. She acknowledged the plethora of library volunteers who give of their time and talent to keep the library operating at full capacity.
2. Informed that the City's auditors will be in attendance and will present the results of the 2020 Annual Audit Report at the April 20th City Council Meeting;
3. Revealed that the plat and construction plans for Phase II of Orchard Park are approved. Infrastructure construction work will commence shortly as will the City's voluntary annexation process; and
4. Shared that while the cell tower or new "upside down tree" on Kitty Hawk is not yet finished, it will always look a bit odd. The longer branches at the top are meant to camouflage the soon-to-be-installed platform and the antennas. The missing spaces on the bottom of the "tree" are currently removed until the platform is added, then the different branches will be added.

Attempts to completely camouflage the tower is extremely difficult and thus a slightly less than perfect tree will result.

11. COUNCILMEMBER COMMENTS:

Councilmember Shelby joked that the water tower should stay the way that it is and that the City should rent advertisement slots on the cover. He also joked that Troop 172 should come back to a more controversial council meeting and thanked them for attending.

Councilmember Maxwell joked that the City should make their motto “the town with the upside-down Christmas Tree” and also thanked the boy scouts for attending the meeting.

Councilmember Najarian mentioned that he was grateful the scouts attended tonight. He also shared that he, Mayor Pro Tem Neville and Councilmember Volle, and several members of the Police and Fire Departments attended the virtual retirement of flags ceremony on March 27th. It was very well done.

Mayor Pro Tem Neville informed that over 200 flags were retired and burned one by one at that ceremony. He added that the *Month of the Military Child* proclamation reminded him of the 6 years that he spent away from his wife and kids while he was in the service.

Councilmember Goolsby thanked the Leader of Troop 172 and told the troop that Mr. Poore was one of the most dedicated troop leaders that he had ever met. He also reminded that Spring Clean-Up starts this weekend.

Councilmember Volle said that it has been a good couple of weeks.

12. MAYORAL COMMENTS:

Mayor Williams:

1. Thanked Troop 172 for their attendance and for showing interest in local government;
2. Mentioned that from the tee box of hole #3 he can see the new homes being built in Orchard Park; and
3. Informed that because of the annexation, Universal City is now in Bexar and Guadalupe County.

13. ADJOURNMENT: Mayor Williams adjourned the meeting at 7:12 P.M.

ATTEST:

John Williams, Mayor

Kristin Mueller, City Clerk